SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Off-Cycle #20 Per.End Bi-weekly 04-28-23 Monthly 05-05-23 AS0 05-09-23 FEL 06-02-23	**1** Spring Exams **MO. AS0 Job Pay Flag Off @ 5 pm** TIME approvals (approver)	**2** Spring Exams **MO AS0 Pend.Vo. CUTOFF@ noon** TIME approvals (approver)	**3** Spring Exams **CLOSE MO # 15 (AS0)** **No Online checks** **NO TAX ENTRY** **BW Job Pay Flag Off @ 5 pm** **TIME EXTRACT @ 3 pm** Time - Proc.Final Approvals by 3pm	**4** Spring Exams **BW/HR Pend.Vo.CUTOFF @ 4 pm**	**5** Spring Exams LOCK-CLOSE Off-Cycle #20 @ 10:30 am No BW E-DOC Approvals	**6** Graduation
7 **Off-Cycle #21** Per.End Bi-weekly 05-11-23 Monthly 05-11-23 FEL 06-03-23	**8** **CLOSE BW #16** **No Online checks** **NO TAX ENTRY** **PAYDAY MO # 15 (AS0)** No BW E-DOC Approvals	**9** Classes Begin **Extra MO Encumbrances**	**10**	**11** LOCK-CLOSE Off-Cycle #21 @ 10:30 am **MO #18 Vouchers Available** 05-01-23 - 05-31-23 **BW # 17 Vouchers Available** 04-30-23 - 05-13-23	**12** **PAYDAY BW #16** Next Period Timesheets Available	**13** End of Pay Period
14 **Off-Cycle #22** Per.End Bi-weekly 05-12-23 Monthly 05-19-23 FEL 06-04-23	**15** TIME approvals (approver)	**16** TIME approvals (approver)	**17** **BW Job Pay Flag Off @ 5 pm** **TIME EXTRACT @ 3 pm** Time - Proc.Final Approvals by 3pm	**18** **BW/HR Pend.Vo.CUTOFF @ 4 pm**	**19** LOCK-CLOSE Off-Cycle #22 @ 10:30 am **MO. Job Pay Flag Off @ 5 pm** No BW E-DOC Approvals	**20**
21	**22** **CLOSE BW #17** **No Online checks** **NO TAX ENTRY** **MO Pend.Vo. CUTOFF@ 4 pm** No BW E-DOC Approvals	**23** No MO E-DOC Approvals	**24** **CLOSE MO # 18** **No Online checks** **NO TAX ENTRY** No MO E-DOC Approvals	**25** **BW # 19 Vouchers Available** 05-14-23 - 05-27-23	**26** **PAYDAY BW #17** Next Period Timesheets Available	**27** End of Pay Period
28 **Off-Cycle #23** Per.End Bi-weekly 05-25-23 Monthly 06-02-23 FEL 07-02-23	**29** Memorial Day **HOLIDAY** TIME approvals (approver)	**30** TIME approvals (approver)	**31** LOCK-CLOSE Off-Cycle #23 @ 10:30 am **** No Online Checks after Off-Cycle **** **BW Job Pay Flag Off @ 5 pm** **PAYDAY MO #18** **TIME EXTRACT @ 3 pm** Time - Proc.Final Approvals by 3pm			